



REQUIREMENTS

- Experience raising funds and acquiring sponsors/partners for a not-for-profit organization
- Proficient communicator, excellent writing skills, comfortable networking locally and provincially
- Ability to create partnership proposals that are enticing and clearly define partner benefits
- Post-secondary education an asset
- Well connected with local and provincial potential corporate sponsors an asset
- Candidate would ideally live in Penticton, BC, but a remote position may be considered if the necessary qualifications and experience are met

EXTENT OF SUPERVISION

- Reports to the Executive Director of the BC Hockey Hall of Fame

PRIMARY RESPONSIBILITIES

- Meet with Executive Director to review 2019 revenues, partnerships, and sponsorships, and brainstorm fundraising ideas for 2020
- Collaborate with Executive Director to identify potential sponsors/partners both locally and provincially
- Create partnership proposals that are based on individual partner benefits and the values/goals of both organizations
- Develop an inventory of assets belonging to the BC Hockey Hall of Fame and utilize these assets in negotiations for partner exposure
- Work with event committee members to recruit and acquire new event sponsors for 2020 BCHHF Induction Dinner

ADDITIONAL DETAILS

- Application Deadline: Until suitable candidate is found
- Position start date: As soon as possible
- Estimated hourly commitment – 3-5 hours per week
 - The 2020 BCHHF Induction event will take place on Friday, July 24th. While 3-5 hours per week is the estimated commitment for this position, this individual would be expected to volunteer their time from 9:00am to 10:00pm on July 24th as well to help with the execution of the event

VOLUNTEER PERKS

- We would like to offer the following perks to the successful candidate for this position
 - A pair of tickets to a Kelowna Rockets game
 - A pair of tickets to a Penticton Vees game
 - Various swag & clothing from BC Hockey
 - One bottle of wine from Red Rooster winery, one bottle of wine from Ruby Blues winery
 - 2 vouchers for 18 holes of golf at Twin Lakes Golf Course
 - Access to the July 23rd private inductee reception with all inductees and special guests
 - 2 complimentary tickets to the 2020 BCHHF induction event for friends/family
 - Food will be provided at all mandatory meetings